

PENN TOWNSHIP BOARD OF SUPERVISORS
100 Municipal Building Road
Duncannon, PA 17020-1100

Brian Peters, Chairman Joseph Landis, Vice-Chairman Pamela Huss, Supervisor

Minutes of July 18, 2017, Budget Workshop

The Penn Township Board of Supervisors (PTS) met in the Municipal Building on Tuesday, July 18, 2017, at 6:05 PM. Chairman Brian Peters, Vice-chairman Joseph Landis and Supervisor Pamela Huss were in attendance. Other personnel present were Roadmaster Kenneth Chubb, Helen Klinepeter (Secretary) and Elizabeth Goodhart (Treasurer/Recording Secretary). Chairman Peters called the meeting to order with the Pledge of Allegiance and a moment of silence. He announced that the meeting was being recorded to aid in the preparation of the minutes. A list of visitors is on file in the Township office.

HIGHWAY BUDGET

Chairman Peters stated there were questions from the previous budget meeting that could not be answered, and he wanted to review the items on the Roadmaster's 'wish list'. The Roadmaster explained the potential uses for each item listed below.

1. Small used pickup truck – cost \$5,000. This will be purchased from 2017 Liquid Fuels.
2. New salt spreader for 350 – cost \$5,000. This will be purchased from 2017 General Fund.
3. Skid Loader & utility trailer – cost \$4,500 & Skid Loader – cost \$35,000-\$58,000.
4. Used belt loader – cost \$5,000. This will be paid from 2018 Capital Reserve.
5. Used lift truck – cost \$5,000. This will be paid from 2018 Capital Reserve.
6. Leaf blower/vac – cost \$5,000. This will be paid from 2018 General Fund.

Secretary Klinepeter stated we received a copy of the snow plowing contract from Lewisberry.

The Roadmaster suggested we plow Linton Hill Road to Twin Oaks and in return, Wheatfield Township plow a section of our portion of Linton Hill Road. He will contact the highway crew of Wheatfield Township to discuss.

PARK & RECREATION (PTPRB) BUDGET

Karen Tilkens, PTPRB Chairman, stated they would like to put in a walking trail, dog park and install a new sign. Chairman Peters stated he and Ms. Tilkens can look into this when he returns from vacation in August. The dog park issue was tabled until further information is gathered. Ms. Tilkens will check with Department of Conservation and Natural Resources for grants.

OFFICE BUDGET

The Secretary stated the projected revenue for 2018 without the Fire Tax is \$609,902. The Secretary stated the projected expenditures for 2018 without the Fire Tax is \$426,651. The budget amount for Emergency Management Expense, 01.415.220, was reduced by the amount of a generator. Henry Holman III suggested the township register with a company for leasing a generator when one is needed. The Chairman stated he has requested prices for emergency meals if the township building is used as an emergency shelter.

The Chairman stated employees will begin to pay 5% of their medical insurance premium beginning October 2017.

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ADDITIONAL BUSINESS

Haldeman's Letter of Credit

Mr. Haldeman requested the Letter of Credit be released. Upon a Peters/Huss motion, the PTS unanimously approved releasing the Letter of Credit for the Samuel B. & Patricia Smith Land Development Plan.

Smith Plan Re-approval

Upon a Peters/Landis motion, the PTS unanimously re-approved the plan since all requirements have been met.

Twin Oaks Drive Resolution

The Secretary stated PennDOT requires a resolution for Twin Oaks Drive. Upon a Peters/Landis motion, the PTS unanimously approved resolution 2017-07 which establishes a township road known as Twin Oaks Drive.

Special Assistant Solicitor

Per his conversation with the Solicitor regarding the Perdix Fire Company lawsuit, Chairman Peters stated a Special Assistant Solicitor should represent the interest of the prior supervisors that are named in the Perdix Fire Company lawsuit. Solicitor Allshouse feels there may be a conflict of interest between what the present Board desires and the prior Board desires. This Solicitor would be paid \$110/hour, the same rate as the township Solicitor. Upon a Peters/Huss motion, the PTS unanimously approved for the Secretary to search for this Solicitor.

Conditional Use Solicitor

Solicitor Allshouse will not be present at the July 26, 2017, Hearings and PTS meeting and has arranged for an attorney affiliated with his firm to cover the Conditional Use Hearings. There will not be a solicitor present at the PTS meeting.

SECRETARY UPDATES

The Secretary stated the junk on the Qualls property has been cleaned up. She also stated the owner of the shed on Sunshine Hill has picked up a permit application.

Secretary Klinepeter stated the resident of 4 Hilltop Road called today. He would like a time extension from the township. Henry Holman III stated the new owner must connect to the sewer at his own expense since the Municipal Authority cannot finance this.

ADJOURNMENT

With no further business to be conducted, the PTS voted unanimously to approve a Peters/Huss motion to adjourn at 8:21 PM.

Respectfully Submitted,

Elizabeth Goodhart
Treasurer/Recording Secretary